

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

November 17, 2009

MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President El-Hajj called the meeting to order at 7:05 p.m. and read the District Mission Statement.

Members present:

Dianne ElHajj, President
Dustin Burns, Vice President
Barbara Ryan, Clerk
Allen Carlisle, Member
Dan Bartholomew, Member

Administration present:

Dr. Patrick Shaw, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Minnie Malin, Assistant Superintendent, Human Resources
Kristin Baranski, Director, Educational Services
Linda Vail, Executive Assistant and Recording Secretary

2. President El-Hajj invited Carlton Oaks' 3rd grade teacher Joey Sutera, to lead the members, staff and audience in the Pledge of Allegiance.

3. Approval of Agenda

It was moved and seconded to approve the agenda.

Motion: Burns Second Carlisle Vote: 5-0
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B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees Collection Report
- 1.2. Enrollment Report
- 1.3. Schedule of Upcoming Events

2. Spotlight on Learning: Gillian Ryan and Cindi Crandall-CUE Presenters

Dr. Shaw reported that each year the San Diego CUE Conference brings teachers together from all around San Diego County to learn how to integrate technology into student learning. This year teachers Gillian Ryan and Cindi Crandall were selected to be presenters and they provided outstanding presentations on Digital Story Telling in Primary Grades and Project-Based learning in the Classroom. Santee is gaining a reputation for having teachers on the cutting edge in 21st Century learning.

Ms. Ryan and Ms. Crandall shared with the Board about the conference and what teachers bring back from the conference to use in the classrooms. Some of the benefits of attending the CUE conferences are networking opportunities, bringing fresh and new ideas to use in the classroom, collaborating with teachers from other locations, and learning about new technology tools. Several Santee teachers' applications to presents have been accepted for the Palm Springs CUE conference.

Board members thanked Ms. Ryan and Ms. Crandall for the information. President El-Hajj presented Ms. Ryan and Ms. Crandall with certificates of recognition for their outstanding efforts to bring 21st Century learning to students.

3. Principal Presentation on Instructional Leadership: Carlton Oaks School

Principal Ann Bray presented Carlton Oaks' vision to build pathways to essential 21st Century learning skills for students. She shared the global philosophy of the school and the areas of focus. Some of the things they are doing to achieve their API goal of 900 include: interventions at all grade levels, targeting the areas of 6th grade math and grades 5-8 in special education to move students from proficient to advanced, implementing 21st century learning skills, and supporting student achievement through the use

of Caring Schools curriculum. Board members thanked Mrs. Bray and Mrs. Joiner for a great presentation.

C. PUBLIC COMMUNICATION

President El-Hajj invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President El-Hajj invited comments from the public on any item listed under Consent.

- 1.1. **Approval of Minutes**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Expenditure Warrants**
- 2.3. **Approval/Ratification of Purchase Orders**
- 2.4. **Approval/Ratification of Revolving Cash Report**
- 2.5. **Approval to Submit Application for PL 81-874 and Designation of Authorized Representative**
- 3.1. **Approval of Individual Services Agreement for Nonpublic, Nonsectarian School/Agency Services**
- 3.2. **Approval of 2009-2013 Student Teaching Agreement with Grand Canyon University**
- 4.1. **Personnel, Regular**
- 4.2. **Acceptance of Report on Certificated Credentials and Assignments**

It was moved and seconded to approve the Consent Items.

Motion: Burns Second Bartholomew Vote: 5-0
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F. DISCUSSION AND/OR ACTION ITEMS

President El-Hajj invited comments from the public on any item listed under Discussion and/or Action.

1.1 Approval of Monthly Financial Report

Karl Christensen presented an updated financial report that included all budget revisions reflected in the first interim report. The budget revisions report has been revised to reflect a deficit of \$400,000 after making an initial one-time reduction for this year. The ending balance of \$6,161,516 includes designated expenses and reserves, leaving an uncommitted ending balance \$1.9 M.

Member Bartholomew asked if vacation carryover is a legal mandate. Mr. Christensen said he is not sure if it is a legal mandate but it is a liability of the District if employees terminate. Member Burns asked if the vacation carryover includes the entire year for employees. Mr. Christensen said it was the accrued amount for the work year for employees. Member Ryan moved to approve the monthly financial report.

Motion: Ryan Second Carlisle Vote: 5-0
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1.2. Capital Improvement Program Update

Karl Christensen reported on the current status of the Capital Improvement Program. The cash flow chart remains the same as previously presented. It includes costs for the CFH ball field and payment towards the COPS. It appears the anticipated costs for one ball field at Chet F. Harritt will be coming in at the amount allocated by the Board. The grant funds received from the City of Santee grant have already been added to the budget sheet. Administration would like to add the ball field project to the lease/leaseback agreement with Barnhart. Mr. Christensen will bring an item to a future meeting to initiate the work.

Mr. Christensen reported the Bond Anticipation Notes (BAN) for \$11.5 M was a one year note. Because it does not look like the State funding will be realized in time, Administration will work with the District's financial officer and return to the Board in June with options to refinance.

Mr. Christensen presented a list of post occupancy issues that arose from modernization and the construction of the new two-story classroom buildings for Board members to review. Administration will return on December 15th to discuss the list and collect comments from the Board.

1.3. Budget Update

Mr. Christensen presented a budget summary for the next fiscal year if no reduction plan was put in place and a budget summary if the budget reduction plan was enacted. He also presented a plan for proposed budget reductions and enhancements that Administration presented to the Board at an earlier meeting. The budget reduction plan calls for \$1.6 in reductions for 2009-10 and \$3.6 in 2010-11. Some reductions and enhancements have already been put into place, although many of the reductions were one time savings. The 2009-10 fiscal year will close with a deficit of about \$400,000.

Member Carlisle asked about a discrepancy in the reserves. Mr. Christensen said he would need to research the discrepancy because one of the documents is a couple of months old and may not have been updated.

Mr. Christensen shared a letter from the County Office of Education addressing the cash flow concern and the budget reduction plan. He recently met with the County Office to talk through the budget reduction plan and timelines. The County Office would like an updated timeline addressing additional reductions for 2010-11 and a cash flow chart. The cash flow chart reflects large deficits because of the deferrals of payments from the State. Mr. Christensen shared a cash flow projection without any planned reductions using the 5-5-9 State apportionment schedule. Over \$5M of revenue funding from the State has shifted to the following year. The charts reflected interfund borrowing from joint-use funds and fund 17 reserve fund. In order to qualify for a TRAns you must show a positive cash flow at the end of the year and if must be paid off by April, so it would not benefit the District when needed, in May and June. The District will need a County Treasury loan for this. The total cash available in the general fund includes the 3% cash reserve. With the budget reductions there would still be a deficit in June 2011 of \$7.7M. Cash has now become an issue that must be focused on in school districts because of the revenue deferrals by the State

Member Carlisle asked how often Santee uses the County Treasury for a loan. Mr. Christensen said he believes Santee has only used a County Treasury loan once, and that was last year.

Member Bartholomew said he believes that the TRAns and County Treasury loans may not be things the district can rely on at this time. Member El-Hajj said the deferrals create a very large issue for school districts. Mr. Christensen said if it was temporary, it could be managed, but these deferrals usually become permanent.

Member Burns asked that in the future any correspondence with the County be provided to the Board right away. Administration will send any correspondence from the County to Board members when it is received.

1.4. Solar Initiative

Mr. Christensen reported the District recently received authorization to issue \$2 M in bonds under the Clean Renewable Energy Bonds (CREBs). He reported on the status of the performance based incentives that we have applied for. Six sites have received extensions to April 2010 and can possibly be extended for one more 180 day period. Four sites passed their expiration date. We can reapply for those four sites although the rebate incentives will decrease slightly.

Administration recommends installing solar at one site as a pilot and believes that Hill Creek would be a good site. Hill Creek has not received any modernization, and the solar could be incorporated with the infrastructure into this project. It would also address the lunch shade structures. Hill Creek's rebate incentives did not expire and are at 42¢. Administration is exploring the idea of using Barnhart under the current lease/leaseback agreement for the solar project.

Mr. Christensen reviewed the financial assumptions to issue the CREBs to produce enough cash flow to make it a viable option. In year 11 the cash flow begins to go negative until year 17 because we would still be making the CREBs payments and will cease receiving the PBI incentives.

President El-Hajj would like to see what the cost for power from SDG&E at a site would be if solar was not installed as compared to the solar costs. Member Carlisle asked about using the Center for Sustainable Energy as they have provided us with a lot of data and they have the instruments to provide projected SDG&E costs. Mr. Christensen will pursue the costs and seek assistance from the Center for Sustainable Energy.

All Board members like the idea of using Barnhart for the solar project. Member Carlisle said they will need to find a really good electrical engineer that has experience with solar. Member Burns asked why we could not sell back energy to the power company. Member Carlisle said legislation was just passed where utilities will be obligated to purchase energy back.

The Board members agreed that Administration should continue to move forward with solar as recommended.

G. BOARD COMMUNICATION

Member Burns reported he enjoyed meeting with the students. He was impressed by the students using the acronym of CST. He would like to have Dr. Shaw work with the vice principals for the Board to receive the information from the student representatives that they were requested by the Board to obtain.

Member Burns has been visiting schools and sees great things happening. Since the schools have been modernized, he would like to see the Sheriff visit the schools for a security assessment.

Member Burns asked Mr. Christensen about credit card programs where rebates are received to generate dollars. Mr. Christensen will investigate.

Member Carlisle reported on the press conference with Padre Dam. He said it was great to have two boards working collaboratively. The press conference resulted in a Channel 10 news clip and a Union Tribune article.

Member El-Hajj asked Dr. Shaw to arrange a place and schedule a dinner for the Board and Executive Council on the evening of December 3rd.

Dr. Shaw reported that he will be bringing an item to the Board recommending consolidating some of the committees and designating some as ad hoc committees.

Members Burns and Ryan will join Dr. Shaw to meet with Joel Anderson on December 10th.

Kristin reported that she is working with the County to finalize plans for H1N1 vaccine clinics the week of December 7th, parent conference week. Five sites will be established and parents will be allowed to attend any clinic. Follow up clinics will be scheduled for the second dose and for those over 10 years old who missed the first round of clinics. All plans are tentative contingent on the County having the vaccine. As soon as the confirmation is received, communication to the parents will begin.

Member Burns heard that the health clerks in another school district were calling families of students with critical medical issues to personally inform them of the vaccine clinics and would like our schools to provide that service.

H. CLOSED SESSION

President El-Hajj announced that the Board would meet in closed session for:

1. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
Purpose: Negotiations
Agency Negotiator: Minnie Malin, Director of Human Resources
Employee Organizations: Santee Teachers Association
2. **Liability Claims** (Gov't Code §54956.95)
Claimant: Borrego Solar
Claim Against: Santee School District
3. **Public Employee Performance Evaluation (Govt. Code § 54957)**
Superintendent

The Board entered closed session at 8:57 p.m.

J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:05 p.m. No action was reported.

K. ADJOURNMENT

The November 17, 2009 regular meeting adjourned at 10:05 p.m.